

# MINUTES

## TECHNICAL COORDINATING COMMITTEE

**Wednesday, August 17, 2011 – 12 Noon**

Cabarrus Regional Chamber of Commerce  
3003 Dale Earnhardt Blvd  
Kannapolis, NC 28083

### Members:

Lex Patterson  
Dan Peters  
Adrian Cox  
Jonathan Marshall  
Ed Muire

David Pugh  
Brett Abernathy  
Dan Mikkelson  
Richard Hancock  
Ben Warren  
Keith Deal  
Linda Dosse

City of Concord  
Town of Granite Quarry  
Town of Mt. Pleasant  
Cabarrus County  
Rowan County  
Town of Cleveland  
Town of Midland  
NCDOT Division 9  
City of Salisbury  
NCDOT- Division 10  
City of Kannapolis  
Town of Faith  
NCDOT-TPB

### Others:

Phil Conrad  
Jamal Alavi

CRMPO Director  
NCDOT-TPB

### **Call to Order & Quorum**

The August 17, 2011 meeting of the Cabarrus Rowan MPO TCC was called to order by TCC Chairman Adrian Cox. Chairman Cox called the roll and determined that a quorum was met. Chairman Cox asked if there were any additions or corrections to the agenda. With there being none heard, Chairman Cox continued to the next item of business.

### **Approval of Minutes**

TCC Chairman Cox proceeded by requesting any comments or corrections to the minutes from the June 15, 2011 TCC meeting. With there being no corrections or comments heard, Mr. Dan Mikkelson made a motion to approve the minutes as presented and Mr. Ed Muire seconded the motion. The TCC followed with a unanimous vote to approve the minutes from the June 15, 2011 meeting.

### **Draft Comprehensive Transportation Plan (CTP)**

Ms. Linda Dosse reported to the TCC members that she had spent the past year working on a series of maps to replace the Thoroughfare Plan. These maps would serve as the MPO's Comprehensive Transportation Plan (CTP) to compliment the currently adopted and fiscally constrained LRTP. She noted updates on the CTP at previous TCC meetings and the conclusion of the public comment period in July. She briefly reviewed each of the 16 maps with the TCC.

Several TCC members questioned the applicability of the CTP to the land use and transportation linkage and the difference between CTPs for MPOs and CTP documents for rural counties. A lengthy discussion ensued about whether the CTP takes the place of the old Thoroughfare Plan. Mr. Jamal

Alavi noted that NCDOT has always mutually adopted maps (only) rather than reports. He explained the nature of planning under NEPA and hesitancy of NCDOT to determine/endorse ultimate cross sections for projects. He explained that Problem Statements will contain much of the information related to purpose and need and recommendations for future improvements. He noted that the CTP maps are primarily an appendix to the LRTP document for MPOs. He reiterated NCDOT's commitment to completing Problem Statements for the CTP projects. Ms. Dosse interjected that the Problem Statements would be shared task with the MPO membership because of local knowledge. Mr. Ed Muire pointed to the discrepancy between CTPs for MPOs and CTPs for rural counties. He asked if NCDOT uses the same name for both products and Mr. Alavi confirmed to be the case. Mr. Muire then impressed upon Mr. Alavi the need for MPOs to have a comprehensive transportation planning document rather than a series of maps. Mr. Alavi countered by stating that Transportation Planning Branch (TPB) would be able to produce the items contained in agenda item #4 within one year as a supplement to the CTP for use by the CRMPO member jurisdictions. Mr. Muire thanked Mr. Alavi for his willingness to offer the services of TPB to furnish these items, but noted his hesitancy to support the CTP without seeing the full product i.e. a report.

Mr. Jonathan Marshall inquired about the process for adding thoroughfares outside of municipal limits. Ms. Dosse stated that the new projects were added at member's request, and communication between jurisdictions needed to occur without outside facilitation from the state. Mr. Marshall noted the inadequacy of the public review and solicitation of comments for the CTP maps. Ms. Dosse stated that she was following the MPO's Public Involvement Policy. Phil Conrad noted that the MPO's Policy did not reference a CTP, so it was unclear as to how much public involvement was warranted. Mr. Dan Mikkelson asked about the relationship of the CTP to the MPO's Street Appendix and whether one item will eliminate the other. Phil Conrad indicated that the Street Appendix will continue to exist until replaced by a table or appendix to go with the CTP maps. Mr. Mikkelson mentioned the City of Salisbury's completion of their municipal Bike Plan and his desire to complete future cross sections in the Street Appendix within the corporate limits of Salisbury. Mr. Dan Peters affirmed NCDOT's phased approach to the CTP and indicated his support for projects around Granite Quarry.

After some discussion, Mr. Dan Peters made a motion to recommend that the TAC consider adopting the CTP maps with the understanding that within a year, specific info identified as part of the RFQ (see list below) will be provided to the MPO by TPB staff. Mr. Dan Mikkelson seconded the motion. The TCC members voted in favor of the motion with the exception of Mr. Jonathan Marshall and Mr. Ed Muire (2 votes).

- ◆ *Summary spreadsheet with all of the individual facilities listed alphabetically and indicating width, length, typical section existing and future, R/W existing, existing and future AADT*
- ◆ *Typical cross section details in an appendix for reference*
- ◆ *High accident locations, structurally deficient and functionally obsolete bridges, street system index for capacity*

### **Reports / MPO Business**

- Local Reports - MPO/TPB/NCDOT Division 9 & 10 – Mr. Brett Abernathy with NCDOT Division 9 presented and reviewed a handout on the Rowan County projects including a public information workshop on the proposed roundabout at Sherrills Ford Road and Briggs Road. Mr. Richard Hancock with NCDOT Division 10 also provided TCC members with the status of projects in Cabarrus County including the Kannapolis Loop Road pedestrian tunnel, Morehead Road, Derita Road, NC 49, I-85, and George Liles Parkway.

- 2040 Statewide Long Range Transportation Plan – Ms. Linda Dosse provided an update on the 2040 Statewide LRTP. She reviewed some survey results conducted by the Atkins Team and provide some handouts on the new NCDOT Complete Streets Policy and typical cross sections. .
- CMAQ Prioritization – Phil Conrad presented the criteria and process for evaluating new CMAQ projects for the CR MPO. He referred to an attachment in the TCC packet that identified 5 questions to be presented by the Project Sponsors for consideration by the TCC. Mr. Dan Mikkelson expressed concern with question #4 because it may not produce much tangible difference between each of the proposed sidewalk projects. He asked that the list of criteria exclude this question and made a motion to approve the other 4 criteria as presented. Mr. Ben Warren seconded the motion and the TCC followed up with a unanimous vote. Phil Conrad explained that there would a peer review committee made up of the TCC Chair and Vice-Chair and one of the County representatives to rank the proposed projects based on responses to these 4 questions. He reiterated that this committee recommendation would come before the full TCC this fall.
- FY '12 Special Studies – Phil Conrad mentioned a potential study with the CK Rider Transit System and some Travel Survey expenses for the Metrolina Model that were carried over from FY '11.

### **Information Items**

Concord Express, Salisbury Transit, Rowan Express, East Rowan Express, Cabarrus Links and the RIDER Transit Ridership Information - Phil called the TCC members' attention to the ridership information included in their packets.

### **Adjournment**

With no other business to bring before the CR MPO TCC, the August 17, 2011 meeting of the CRMPO TCC was adjourned with a motion made by Mr. Keith Deal and seconded by Mr. Dan Peters. The next meeting will be September 21, 2011 at the Salisbury City Hall.